



COLLEGE OF BASIC
AND APPLIED SCIENCES

MIDDLE TENNESSEE STATE UNIVERSITY

CBAS Faculty Service Award

Purpose and Criteria

The Faculty Service Award is designed to recognize a faculty member in the College of Basic and Applied Sciences (CBAS) who has developed a record of outstanding professional service that supports and contributes to the teaching and research missions of the College or to the broader missions of the University or community. The award shall be made during spring semester each academic year. It is expected that this record of service is long-term and extends beyond the present academic year.

Each recipient will be honored with a plaque and a monetary award. No award will be made if, in the opinion of the CBAS Awards Committee and/or the Dean of the College of Basic and Applied Sciences, there is no nominee who adequately meets these criteria.

Eligibility

1. Full-time tenured or tenure-track faculty members including departmental chairs in CBAS who have completed at least four academic years of employment in the College are eligible if they have not previously received the Faculty Service Award at either the College or University level within the last 5 years.
2. Members of the CBAS Awards Committee are not eligible to be nominated for this award.

(Continued)

Nomination Process

Only electronic submissions in pdf format will be accepted. This packet of information should be submitted from the nominator's email address to cbasawards@mtsu.edu no later than the first Friday in April. Please include the name of the award in the subject line of your email to simplify the process for committee members reviewing the nominations. The submission should include the following:

1. A letter of nomination outlining the reasons for the nomination, including a written summary of the nominee's outstanding professional service record and contributions.
2. Up to two one-page letters in support of the nominee.
3. The nominee's curriculum vitae with relevant activities highlighted.

Selection Process

The College of Basic and Applied Sciences Awards Committee will evaluate nominations and make a recommendation to the Dean of the College. Final selection will be made by the Dean, who will inform the recipient(s) of their award.